

2022 Fall Festival

Food Concession Application

Completed form must be returned by September 1st, 2022 to:

Food Coordinator
Clearwater Fall Festival
P.O. Box 453
Clearwater, KS 67026

Concessionaire Signature Date:

Organization/Business Name – Please Print as you would like it to appear in the program:

Contact Person: _____

Address: _____

Business Phone: _____ **Home:** _____ **Cell:** _____

Email: _____

References – Complete only if you have never participated in Clearwater Fall Festival:

IMPORTANT! Please complete concession booth information in full include a photo and description of the booth you will be using, including any attachments. (Awnings, tents, etc.)

Dimensions (trailer size With attachments):

Electrical (amps and voltage needed):

Water needed ? YES NO

Supply Vehicle Description:

Dimension/make/model: _____

Licensed for Food Vending in the State of Kansas: YES NO

Licensed in other States? If so, please list: YES _____ NO

How does your facility need Kansas Health Code requirements for proper temperature storage, food handling/preparation and cleanliness (hand and utensil washing)?

All federal, state, and local laws governing retail sales tax must be followed.

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Food Concession Agreement

This agreement is made between the Clearwater Fall Festival, Clearwater, KS

_____ (Food Establishment), hereafter referred to as the concessionaire.

It is mutually agreed the two parties that:

1. Booth location will be designated by The Festival.
2. Concessionaires must have signed contract prior to setting up.
3. Concessionaire will be in the operation during Festival hours:
Friday, October 14th, 2022 – 5pm to 11pm
Saturday, October 15th, 2022 – 10am to 11pm
4. Concessionaire is responsible for keeping the festival ground clear of litter within a 10-foot radius of booth.
5. All supplies must be contained with fencing or screening around the booth.
6. Water hoses should be well maintained and not leaking. Bins/barrels in which drinks are iced-down must be drained to prevent excessive ice-melt and runoff in the food area walkways.
7. Vehicles are prohibited in the food vendor area during festival operation hours; however, push carts or golf carts can be used to move supplies in and out of the area.
8. Concessionaire must sell **ONLY** the food items that are listed in the contract. Changes to the menu must be approved by the vendor coordinator. Signage must promptly display the contracted food items **ONLY** and reflect correct prices for the products. Price may not be raised during the course of the festival.
9. The festival is an outdoor event, and the food concessions will remain in the Clearwater city park, rain, or shine.
10. Security will be provided in the park, but you as a concessionaire shall assume all risk and release to the City of Clearwater/Clearwater Fall Festival from any liability for any injuries or damages to yourself, your employees or others which may occur as a result of the performance of your duties under this contract.
11. Concessionaire must provide the Clearwater Fall Festival with a certificate of insurance for your insurance carrier listing the Clearwater Fall Festival as an additional insured, and indication general liability limits for premises and operations as well as product liability.
12. Sales Tax Id/Special Events Sales Tax ID must be displayed during The Festival.
13. The fee for the 2022 Clearwater Fall Festival will be \$175. There will be an additional charge of \$25 for Electricity and water.

Please return the following by September 1st, 2022

- Signed Application
- Certificate of Insurance
- Food Vendor License (Copy)
- Sales Tax ID (Copy)
- Check for \$175 + any additional charges to Clearwater Fall Festival Mail to:

Food Coordinator
Clearwater Fall Festival
P.O. Box 453
Clearwater, KS 67026
Concessionaire Signature Date:

Print Name:

Address:

City, KS Zip:

****Please retain a copy of this agreement for your records.**